



# HR Connections

## April 2023

Spring is here! It is hard to believe that we have less than two months left in the 2022-2023 school year! This newsletter includes many updates about staffing, certification, benefits, and wellness. If you have any questions about HR or the services we provide, please contact your HR Generalist. We are always looking for feedback. Please let us know what we can do to provide the best work experience for you!



### FROM YOUR HR GENERALIST

Summer school is a great opportunity to earn extra income for both instructional and classified staff! Check the online [application](#) for more details. Deadline to apply for Summer School is Friday, March 31 at 5pm.

Here are some upcoming, important dates and deadlines relating to staffing, leave of absence, and summer school:

#### Important Dates:

- 3/31 - Summer School application deadline
- 4/15 - Deadline to submit personal leave of absence paperwork to HR for next school year

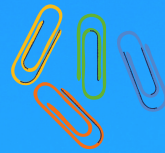
#### Instructional Staffing

- 4/18 – Surplus and Vacancy lists published
- 4/19 – Instructional Preference Survey opens, and closes April 25
- 4/27 – Instructional group interviews conducted for employees affected by staffing adjustments
- 4/28 – Instructional results published on SharePoint
- 5/2 – Instructional vacancies begin to be posted
- 7/13 – Last day for instructional staff to transfer positions

#### Classified Staffing

- 5/1 – Classified Preference Survey opens, and closes May 5
- 5/11 – Classified staffing
- 5/15 – Classified results published on Sharepoint
- 5/17 – Classified vacancies begin to be posted

All vacancies are posted in the summer for 3 days.



### Highlights and Reminders!



- June 30, 2023 deadline for Pathways to Health
- Certification reminders (page 2)
- Retirement workshops in April & May (page 2)
- SCS Mammography Screening on April 29 (page 3)
- Prevention Pays -- Up to \$100 (page 3)



### PATHWAYS TO HEALTH Important Medical Plan Information

**Important information!** The June 30, 2023 deadline is fast approaching for the Pathways to Health, a new voluntary program that applies to employees on the district's medical plan.

This voluntary program requires employees who would like to continue the option of electing any of the 4 medical plans at \$0 cost for the Employee Only tier coverage to obtain a preventative wellness exam once every 24 months. Those who do not obtain their preventative wellness exam will only have the Low PPO at \$0 cost for Employee Only tier.

Scan QR code for  
additional details  
or [click here](#)



## DELTA DENTAL

### Dental Plan Highlights:

- Dental plan covers two exams/cleanings per 12 month period at \$0 cost with an in-network provider
- \$50 deductible per person/\$150 family
- \$1,500 maximum reimbursement per each covered member per calendar year
- \$1,500 lifetime maximum for Orthodontics

### Difference between PPO/Premier vs. Out-of-Network:

- PPO (Preferred Provider Organization) will maximize your savings and lower out of pocket costs
- Premier Plan - managed fees for service, and is not contractually obligated to charge allowed fees
- PPO and Premier plans will file claims on your behalf
- Out of Network dentists - you may be responsible for paying the dentist the full amount for the services and submitting the claim to Delta Dental after your visit

For more information, go to [www.deltadentalins.com](http://www.deltadentalins.com)

## RETIREMENT AND FRS WORKSHOPS

You are invited to participate in FREE informative employee workshops to help you take action in planning your financial future. [Click here for full workshop details](#)



### "Medicare Supplement" and "Social Security" Workshops Presented by Baacke Insurance and Financial Services

**Medicare Supplements:** Weds, April 12 from 5:00pm - 6:00pm  
**Social Security:** Thursday, April 20 from 5:00pm - 6:00pm

Live at the Landings in Blue 221 and virtual. Registration confirmation emails will include the zoom link for virtual workshops.

\*To register, email Julie Miller at  
[Julie.Miller@sarasotacountyschools.net](mailto:Julie.Miller@sarasotacountyschools.net)



### "Nearing Retirement in the FRS" (virtual) Presented by FRS

Thursday, April 20 from 5:00pm-6:30pm.  
Meeting ID: 979-2862-0681; Password FRS

Visit [www.myfrs.com](http://www.myfrs.com)  
Telephone (Toll Free): 866-446-9377

\*Pre-registration required - [click here](#)



### "Retirement 101" (virtual) Presented by SCS Benefits Specialist, Julie Miller

Monday, May 1 from 4:30pm - 5:30pm  
Zoom info included in the pick-a-time confirmation email upon registration.

\*Pre-registration required - [click here](#)

## RECRUITMENT TEAM

The Recruitment Team is busy with Spring events to attract applicants to the district. We are hosting "mini" job fairs at school sites as well as attending college/university career fairs to recruit upcoming graduates. We are also preparing for our fourth annual Virtual Teacher Job Fair! This event will run April 17 - April 28 and will showcase instructional applicants who are seeking teaching positions for the 2023-2024 school year. Additionally, we will be inviting all school teams to an in-person district job fair towards the end of the school year! Stay tuned for an invitation to these events.



## CERTIFICATION CORNER

Instructional Contract renewal is contingent upon meeting all certification requirements listed below by June 30:

- Professional certificates that expire 06/30/2023: Submit Renewal application on the DOE website and return \$75 application fee to Heather Walsh in HR by 06/30/2023.
- Temporary certificates that expire 06/30/2023: Complete Professional certificate requirements and apply to upgrade on the DOE website as soon as possible.
- Endorsement out-of-field requirements: All 2022-2023 school year out-of-field requirements must be completed by 06/30/2023.
  - ESOL endorsement must complete one course
  - Gifted/ASD endorsement must complete two courses

Once all courses/requirements are completed, apply to add the endorsement to your certificate.

### Subject area out-of-field requirements

- Pass the subject area exam and apply to add to certificate by 06/30/2023. (Allow 4 to 6 weeks processing time).

Contact your Certification Specialist (Keisha Wilson at ext. 34734 or Andrea Jordan at ext. 31211) or the Certification Assistant (Heather Walsh at ext. 31206) if you have questions.

[Click Here for Application How-To Videos](#)



## SCS MAMMOGRAPHY DAY!

**Saturday, April 29- in partnership with SMH at several locations - SMH is offering Saturday screenings for SCS employees! Bone density testing also available.**



About 1 in 8 U.S. women will develop invasive breast cancer over the course of her lifetime.

Annual mammogram exams starting at the age of 40 are the best early detection tool for breast cancer.

Three easy steps to schedule:

- 1) Schedule an appointment at your preferred location using the phone numbers below, and be sure to mention you are scheduling for the SCS mammography event
- 2) Obtain an order from your primary care doctor
- 3) Receive your screening on April 29 - remember to bring your license/picture ID and insurance card

### Locations and Scheduling:

#### University Parkway Health Care Center

5350 University Pkwy.,  
Sarasota, FL 34243

#### Location contact:

Call Tracy to schedule  
your appointment at  
Tel: (941) 917-4387  
Fax: (941) 917-4366

#### Clark Road Health Care Center

5880 Rand Blvd.,  
Sarasota, FL 34238

#### Location contact:

Call Micaela to schedule  
your appointment at  
Tel: (941) 917-6560  
Fax: (941) 917-5280

#### Venice Health Care Center

997 U.S. 41 Bypass N.,  
Venice, FL 34285

#### Location contact:

Call Christyn to schedule  
your appointment at  
Tel: (941) 917-4612  
Fax: (941) 917-4766

2022-2023

### Prevention Pays

Board-hired employees can earn up to \$100 for participating in Wellness activities!

Next payout is June 30! Deadline to submit is June 15.

**Now is a great time to schedule upcoming appointments for summer break! All activities for the 2022-2023 program year should be completed between July 1, 2022 - June 30, 2023.**

The 2022-2023 Prevention Pays wellness incentive form is available on the [Employee Wellness website](#).



We are excited to introduce the Calm app - available to board-appointed employees at no cost! Use Calm to build mental resilience through better sleep, mindfulness, and meditation. Explore guided meditations and specialized playlists to help with stress and focus, mindful movement video and audio, relaxing Sleep Stories, wisdom-filled masterclasses led by experts, and much more.

[Click here for registration info](#)



## Congratulations to Jenn Greenan, the 2023 School-Related Employee of the Year, and to all the 2023 SREOY Nominees!

Maribel Cedillo  
Toni Nunes  
John McDaniel  
Liz McGowan  
Amberly Carrington  
Jhon Galvez Salinas  
Jenn Greenan  
Larry Cook  
Katy Ellis  
Stacey Harrison  
Kathryn Torre  
Svitlana Didyk  
Philip Gier  
Allison Trandem  
Kathy Roe  
Erin Thibodeaux  
Jay Smith  
Chrissy Doujar  
Melissa Hisaiz  
Emily Koehl  
Corruth Johnson  
Susie Romanczuk  
James Allen  
Polly Zoppe  
Pat Switzer  
Rachel Fadley

Alta Vista Elementary School  
Ashton Elementary  
Atwater Elementary  
Bay Haven School of Basics Plus  
Booker High School  
Booker Middle School  
Brentwood Elementary School  
Brookside Middle School  
Communications & Community Relations  
Cranberry Elementary School  
Emma E. Booker Elementary School  
Englewood Elementary School  
Facilities Services  
Financial Services  
Food and Nutrition Services  
Fruitville Elementary School  
Garden Elementary School  
Glenallen Elementary School  
Gocio Elementary School  
Gulf Gate Elementary School  
Heron Creek Middle School  
Human Resources  
Information Technology  
Lakeview Elementary School  
Lamarque Elementary School  
Laurel Nokomis School

Glen Butters  
Paul Haygood, Jr.  
Kisha Sims  
Lori Growt  
Sue Cole  
Angela Wittstruck  
Lynn Goguen  
Cory Kamp  
Megan Cavazos  
Shelly Renner  
Eric Winstead  
Gracie David  
Dani Stout  
Joan Morrison  
Hao Li Ee  
Chuck Stone  
Susan Brown  
Katie Hamshire  
Gary Donahue  
Mario P. Charles, Sr.  
Alexandra Perez  
Antanina Dunchyk  
Debbie Colombo  
Jennifer Speth  
Pia Bowen  
Kristin Rhoads

Materials Management  
McIntosh Middle School  
North Port High School  
Oak Park School  
Phillippi Shores Elementary School  
Pine View School  
Pupil Support Services  
Riverview High School  
Safety, Security & School Police  
Sarasota High School  
Sarasota Middle School  
Southside Elementary School  
Student Services  
Suncoast Polytechnical High School  
Suncoast Technical College  
Tatum Ridge Elementary School  
Taylor Ranch Elementary School  
Toledo Blade Elementary School  
Transportation  
Triad  
Tuttle Elementary School  
Venice Elementary School  
Venice High School  
Venice Middle School  
Wilkinson Elementary School  
Woodland Middle School



For more HR information, please check out the website at:  
<https://www.sarasotacountyschools.net/hr>

### Human Resources - Contact Information

HUMAN RESOURCES TEAM	HUMAN RESOURCES TEAM	HUMAN RESOURCES TEAM
VALETA CLARK – HR GENERALIST - 31201	CALYN TULLY – HR GENERALIST - 31209	ALANNA MAYER – HR GENERALIST - 34123
DORIE CLEERE – SALARY - 31208	BETH TURGEON – SALARY - 31210	NANCY MAVRIKAS – SALARY - 34736
KEISHA WILSON – CERTIFICATION - 34734	ANDREA JORDAN – CERTIFICATION - 31211	
RASHEA JOHNSON – RECRUITER - 34121	CHRISTINA ROGERS-HEHR – RECRUITER - 31243	
0301 - ASHTON ELEMENTARY	0012 - ALTA VISTA ELEMENTARY	9029 - FACILITIES SERVICES
9025 - ASST SUPT-COO	9049 - ASST SUPT-CAO	9021 - FOOD & NUTRITION SERVICES
0085 - BOOKER HIGH SCHOOL	1241 - ATWATER ELEMENTARY	9020 - INFORMATION TECHNOLOGY
0101 - BRENTWOOD ELEMENTARY	0071 - BAY HAVEN SCH. OF BASICS PLUS	9035 - SAFETY, SECURITY & SCHOOL POLICE
0111 - BROOKSIDE MIDDLE SCHOOL	0084 - BOOKER MIDDLE SCHOOL	9030 - TRANSPORTATION DEPARTMENT
9042 - CONSTRUCTION SERVICES	9037 - BUDGET CONTROL	
1271 - CRANBERRY ELEMENTARY	9014 - CAREER TECHNICAL EDUCATION	
9051 - ESE SUPPORT SERVICES	9075 - COMMUNICATIONS & COMMUNITY REL	
9003 - EXEC DIRECTOR/ELEMENTARY ED	0501 - EMMA E. BOOKER ELEMENTARY	
9004 - EXEC DIRECTOR/SECONDARY ED	0121 - ENGLEWOOD ELEMENTARY	
9038 - FINANCIAL SERVICES	0131 - FRUITVILLE ELEMENTARY	
0381 - GARDEN ELEMENTARY	1261 - HERON CREEK MIDDLE SCHOOL	
0461 - GLENALLEN ELEMENTARY	9054 - INST MATERIALS & LIBRARY SVCS	
0261 - GOCIO ELEMENTARY	0471 - LAKEVIEW ELEMENTARY	
0271 - GULF GATE ELEMENTARY	1341 - LAMARQUE ELEMENTARY	
9023 - HUMAN RESOURCES	0141 - MCINTOSH MIDDLE SCHOOL	
1211 - LAUREL NOKOMIS SCHOOL	0293 - OAK PARK SCHOOL	
9033 - MATERIALS MANAGEMENT	9016 - OFFICE OF ACCOUNTABILITY & CHOICE	
1251 - NORTH PORT HIGH SCHOOL	9039 - OFFICE OF SUPERINTENDENT	
0191 - SOUTHSIDE ELEMENTARY	0171 - PHILLIPPI SHORES ELEMENTARY	
9071 - STUDENT SERVICES	0021 - PINE VIEW SCHOOL	
1391 - SUNCOAST POLYTECHNICAL HS	0292 - PUPIL SUPPORT SVCS-ESE DIV	
0391 - SUNCOAST TECHNICAL COLLEGE	9015 - RESEARCH ASSESSMENT EVALUATION	
0491 - TAYLOR RANCH ELEMENTARY	0181 - RIVERVIEW HIGH SCHOOL	
0294 - TRIAD	0051 - SARASOTA HIGH SCHOOL	
1231 - TOLEDO BLADE ELEMENTARY	0031 - SARASOTA MIDDLE SCHOOL	
0211 - VENICE ELEMENTARY	9040 - SCHOOL BOARD MEMBERS	
0221 - VENICE HIGH SCHOOL	1282 - TATUM RIDGE ELEMENTARY	
0451 - VENICE MIDDLE SCHOOL	0201 - TUTTLE ELEMENTARY	
7004 - VIRTUAL FRANCHISE DISTRICT SCHL	0291 - WILKINSON ELEMENTARY	
1291 - WOODLAND MIDDLE SCHOOL		

